

## UNIVERSITY OF ALMERIA - INTERNATIONAL OFFICE

### TRAINEESHIP OFFER

INSTITUTION/SERVICE OR AREA	UNIVERSITY OF ALMERIA/RECTOR'S OFFICE
<b>LOCATION</b>	Rector's Office. Paraninfo. University of Almeria Ctra. De Sacramento s/n, La Cañada de San Urbano, 04120, Almería (Spain).
<b>MAIN ACTIVITY</b>	Support of Rector's office.
<b>TRAINEESHIP OFFERED</b>	Reception and assistance to international authorities. Support for texts translation. Administrative tasks related with Incoming and outgoing .Students procedures. Assistance in the organization of events.
<b>NUMBER OF PLACES OFFERED</b>	2
<b>NUMBER OF WORKING HOURS PER WEEK</b>	25
<b>STUDENT PROFILE</b>	Any relevant discipline. Good level competences in languages (Spanish and English). Good computer skills. Ability to multi-task and to work in team.
<b>TYPE OF STUDIES</b>	Any relevant discipline.
<b>LEVEL OF STUDIES</b>	Undergraduate or postgraduate student. Recently graduated.
<b>LANGUAGE</b>	Fluent English and good command of Spanish (Official certificate).
<b>NATIONALITY</b>	Any.
<b>STARTING DATE</b>	Middle September 2019.
<b>DURATION</b>	6 months.
<b>FINANCIAL ASSISTANCE</b>	400 € per month.
<b>ERASMUS FOR PLACEMENT GRANT</b>	To be applied at the home institution.
<b>ACCOMMODATION</b>	The University will provide assistance for finding accommodation if necessary.
<b>DEADLINE</b>	Applications should include a CV, letter of interest and language certificate.
<b>RESPONSIBLE TUTOR</b>	Luz Antequera Martínez. Rector's Administrative Assistant. Rector's Office. +34950015323 <a href="mailto:jefa.gabinete@ual.es">jefa.gabinete@ual.es</a>
<b>CONTACT</b>	Fundación de la Universidad de Almería International Intership. PITA +34950015975 <a href="mailto:pextran@fundacionual.es">pextran@fundacionual.es</a>



## UNIVERSITY OF ALMERIA - INTERNATIONAL OFFICE TRAINEESHIP OFFER

INSTITUTION/SERVICE OR AREA	UNIVERSITY OF ALMERIA/INTERNATIONAL OFFICE
LOCATION	International Office. PITA. University of Almería Ctra. De Sacramento s/n, La Cañada de San Urbano, 04120, Almería (Spain)
MAIN ACTIVITY	University cooperation, International Relations and students mobility
TRAINEESHIP OFFERED	Reception and assistance to international students Support for development of EU international projects Administrative tasks related with Incoming and outgoing Students procedures. Assistance in the organization of events
NUMBER OF PLACES OFFERED	4
NUMBER OF WORKING HOURS PER WEEK	25
STUDENT PROFILE	Any relevant discipline Good level competences in languages (Spanish and English) Good computer skills Ability to multi-task and to work in team
TYPE OF STUDIES	Any relevant discipline
LEVEL OF STUDIES	Undergraduate or postgraduate student Recently graduated
LANGUAGE	Fluent English and good command of Spanish
NATIONALITY	Any
STARTING DATE	Middle September 2019
DURATION	9 months
FINANCIAL ASSISTANCE	400 € per month
ERASMUS FOR PLACEMENT GRANT	To be applied at the home institution
ACCOMMODATION	The University will provide assistance for finding accommodation if necessary.
DEADLINE	Applications should include a CV and letter of interest.
RESPONSIBLE TUTOR	Francisco Joya González Head of International Office International Office +34950015763 <a href="mailto:reiual@ual.es">reiual@ual.es</a>
CONTACT	Fundación de la Universidad de Almería International Traineeships. PITA +34950015975 <a href="mailto:pextran@fundacionual.es">pextran@fundacionual.es</a>



## UNIVERSITY OF ALMERIA - RESEARCH RESULTS TRANSFER OFFICE – EUROPEAN AND INTERNATIONAL RESEARCH PROJECTS OFFICE

### TRAINEESHIP OFFER

INSTITUTION/SERVICE OR AREA	UNIVERSITY OF ALMERIA / RESEARCH RESULTS TRANSFER OFFICE – EUROPEAN AND INTERNATIONAL RESEARCH PROJECTS OFFICE
LOCATION	Ctra. De Sacramento s/n, La Cañada de San Urbano, 04120, Almería (Spain)
MAIN ACTIVITY	University cooperation, International Relations and
TRAINEESHIP OFFERED	Support for development of EU international projects. Administrative tasks related with project management. Assistance in the organization of events. Partners searches and new international collaborations. Apply for funding opportunities. Encourage de participation in EU and International projects.
NUMBER OF PLACES OFFERED	1
NUMBER OF WORKING HOURS PER WEEK	25
STUDENT PROFILE	Any relevant discipline Good level competences in languages (Spanish and English) Good computer skills Ability to multi-task and to work in team
TYPE OF STUDIES	Any relevant discipline
LEVEL OF STUDIES	Undergraduate or postgraduate student Recently graduated
LANGUAGE	Fluent English and good command of Spanish (Official certificate).
NATIONALITY	Any
STARTING DATE	Middle September 2019
DURATION	9 months
FINANCIAL ASSISTANCE	400 € per month
ERASMUS FOR PLACEMENT GRANT	To be applied at the home institution
ACCOMMODATION	The University will provide assistance for finding accommodation if necessary.
DEADLINE	Applications should include a CV, letter of interest and language certificate.
RESPONSIBLE TUTOR	Fernando Diáñez Martínez Head of Research Results Transfer Office – European and International Research Projects Office



UNIVERSIDAD  
DE ALMERÍA

VICERRECTORADO DE INTERNACIONALIZACIÓN  
Y COOPERACIÓN AL DESARROLLO

Gestionado por:



FUNDACIÓN  
Universidad de  
Almería

**CONTACT**

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International Traineeships. PITA  
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[pextran@fundacionual.es](mailto:pextran@fundacionual.es)