



## Erasmus + Programme

### Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

#### Inter-institutional agreement 2021-2027 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
University of Plovdiv 'Paisii Hilendarski' Tsar Asen str, 24, 1st fr, room 111, IR office - Rectorate Plovdiv 4000 Bulgaria	BG PLOVDIV04	International Relations Office Institutional Coordinator Assoc.Prof. Boryan Yanev, PhD; byanev@gmail.com; +359 32 261 478 Erasmus+ outgoing students and staff Ms Radosveta Mishevska; iro@uni-plovdiv.bg; + 359 32 261 363 Law Faculty Coordinator Assoc. Prof. Angel Shopov, PhD; a_shopov@uni-plovdiv.bg Law Faculty Secretary Responsible on Erasmus + Ms Anna Pavlova phone: + 359 32 261 283 fax: + 359 32 261 378 e-mail: law<@>uni-plovdiv.bg	<a href="https://uni-plovdiv.bg">https://uni-plovdiv.bg</a> <a href="https://uni-plovdiv.bg/pages/index/28/">https://uni-plovdiv.bg/pages/index/28/</a> <a href="http://en.law.uni-plovdiv.bg/">http://en.law.uni-plovdiv.bg/</a> <a href="https://law.uni-plovdiv.bg/">https://law.uni-plovdiv.bg/</a>
UNIVERSITÉ DE POITIERS	F POITIER01	<b>Institutional Coordinator/ Vice-Rector for Internationalization</b> Christine Fernandez Maloigne, 15 rue de l'Hôtel Dieu, F 86034 POITIERS cedex Tel : 33(0)5.49.45.30.49 e-mail : <a href="mailto:ri@univ-poitiers.fr">ri@univ-poitiers.fr</a>  <b>Academic Coordinator Law Faculty :</b> Michel BOUDOT e-mail : <a href="mailto:ri.droit@univ-poitiers.fr">ri.droit@univ-poitiers.fr</a>	Law Faculty web page : <a href="http://droit.univ-poitiers.fr/">http://droit.univ-poitiers.fr/</a>  For exchange students and course catalogue: <a href="https://droit.univ-poitiers.fr/international/etudier-a-poitiers/">https://droit.univ-poitiers.fr/international/etudier-a-poitiers/</a>

		<b>Administrative Coordinator Law Faculty :</b> Jean-Pierre DIONNET, Faculté de Droit et des Sciences Sociales, 2 rue Jean Carbonnier – Bât A1 – TSA 81100 – F 86073 Poitiers cedex 9 Tel : 33(0)5.49.45.31.48 E-mail : <a href="mailto:ri.droit@univ-poitiers.fr">ri.droit@univ-poitiers.fr</a>	
--	--	---	--

## B. Mobility numbers<sup>1</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:]

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods  Student Mobility for Studies  Student Mobility for Traineeships *	
					[total number of months of the study periods or average duration*]	
BG PLOVDIV04	F POITIER01	042	Law/ Public administration/ International relations	1 <sup>st</sup> / 2 <sup>nd</sup> / 3 <sup>rd</sup>	3 student(s) x 5 months each = 15	
F POITIER01	BG PLOVDIV04	042	Law/ Public administration/ International relations	1 <sup>st</sup> / 2 <sup>nd</sup> / 3 <sup>rd</sup>	3 student(s) x 5 months each = 15	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods  Staff Mobility for Teaching  Staff Mobility for Training *	
				[total number of days of teaching periods or average duration *]	

<sup>1</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

BG PLOVDIV04	F POITIER01	042	Law	2(14)	1(7)
F POITIER01	BG PLOVDIV04	042	Law	2(14)	1(7)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
BG PLOVDIV04	10.0	English	Bulgarian	B1 English or Bulgarian	B2 English or Bulgarian
F POITIER01	10.0	French	English	B2 French	B2 French or English

For more details on the language of instruction recommendations, see the course catalogue of each institution.

### D. Additional requirements

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/> )

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
BG PLOVDIV04	June 30 <sup>th</sup>	November 30 <sup>th</sup>
F POITIER01	June 30 <sup>th</sup>	November 30 <sup>th</sup>

2. The receiving institution will send its decision within **3** weeks.
3. A Transcript of Records will be issued by the receiving Institution no later than **4** weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of this agreement or changes in the data set above can be amended annually, if communicated before December 1<sup>st</sup>. Neither the European Commission nor the National Agencies can be held responsible in case of conflict.

## F. Information

### 1. Grading systems of the institutions

BG PLOVDIV04 Grading System		
Local Grade	ECTS Grade	Definition
6	A	Excellent
5	B	Very Good
4	C	Good
3	D	Satisfactory
	E	Pass
2	FX	Fail
	F	Fail

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

ECTS credits

one semester: 30 ECTS credit points

one full academic year: 60 ECTS credit points

#### Poitiers Faculty of Law Grading system


Description*	Fail	Pass/Sufficient	Satisfactory	Good	Very good	Excellent
ECTS grading scale	F-FX	E	D	C	B	A-A+
% of successful students normally achieving the grade		10%	25%	30%	25%	10%
Oral exam	0-9	10-11	12	13-14	15-16	17<20
Written exam	0-9	10	11	12	13-14	15-17

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	University of Plovdiv 'Paisii Hilendarski' Tsar Asen str, 24, 1st fr, room 111, IR office - Rectorate Plovdiv 4000 International Relations Office Institutional Coordinator	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a> <a href="https://uni-plovdiv.bg">https://uni-plovdiv.bg</a> <a href="https://uni-plovdiv.bg/pages/index/28/">https://uni-plovdiv.bg/pages/index/28/</a> <a href="http://en.law.uni-plovdiv.bg/">http://en.law.uni-plovdiv.bg/</a>



	Assoc.Prof. Boryan Yanev, PhD; byanev@uni-plovdiv.bg; +359 32 261 478 Erasmus+ Incoming students and staff Ms Tsanka Spasova; iro@uni-plovdiv.bg; ts.angelova@uni-plovdiv.bg + 359 32 261 363	
F POITIER01	<a href="mailto:Accueil.international@univ-poitiers.fr">Accueil.international@univ-poitiers.fr</a>	<a href="https://www.univ-poitiers.fr/souvenir-a-linternational/venir-a-luniversite-de-poitiers/welcome-guide/">https://www.univ-poitiers.fr/souvenir-a-linternational/venir-a-luniversite-de-poitiers/welcome-guide/</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<b>International Relations Office Incoming Students</b> Erasmus+ incoming students and staff Ms Tsanka Spasova; iro@uni-plovdiv.bg; ts.angelova@uni-plovdiv.bg + 359 32 261 363 fax: +359 32 635 049	<a href="https://uni-plovdiv.bg/en/pages/index/160/">https://uni-plovdiv.bg/en/pages/index/160/</a> <a href="https://uni-plovdiv.bg/en/pages/index/386/">https://uni-plovdiv.bg/en/pages/index/386/</a>
F POITIER01	<a href="mailto:Accueil.international@univ-poitiers.fr">Accueil.international@univ-poitiers.fr</a>	<a href="https://www.univ-poitiers.fr/souvenir-a-linternational/venir-a-luniversite-de-poitiers/welcome-guide/">https://www.univ-poitiers.fr/souvenir-a-linternational/venir-a-luniversite-de-poitiers/welcome-guide/</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<b>International Relations Office Incoming Students</b> Ms Tsanka Spasova; iro@uni-plovdiv.bg; ts.angelova@uni-plovdiv.bg phone: + 359 32 261 363 fax: +359 32 635 049	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>
F POITIER01	<a href="mailto:Accueil.international@univ-poitiers.fr">Accueil.international@univ-poitiers.fr</a>	<a href="https://www.univ-poitiers.fr/souvenir-a-linternational/venir-a-luniversite-de-poitiers/welcome-guide/">https://www.univ-poitiers.fr/souvenir-a-linternational/venir-a-luniversite-de-poitiers/welcome-guide/</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
BG PLOVDIV04	Assoc.Prof. B.Yanev, PhD Institutional Erasmus Coordinator	11/03/22	
F POITIER01	<b>Prof. Christine Fernandez-Maloigne</b> , Vice Rector for International Relations	10/03/2022	<p>Pour la présidence de l'université de Poitiers et par délégation, la Vice-présidente Relations Internationales Christine Fernandez-Maloigne</p>

<sup>2</sup> Scanned signatures are accepted