



UNIVERSITY OF ALMERIA - INTERNATIONAL OFFICE
TRAINEESHIP OFFER

INSTITUTION/SERVICE OR AREA	UNIVERSITY OF ALMERIA/INTERNATIONAL OFFICE (1)
LOCATION	International Office. PITA. University of Almería Ctra. De Sacramento s/n, La Cañada de San Urbano, 04120, Almería (Spain)
MAIN ACTIVITY	University cooperation, International Relations and students mobility.
TRAINEESHIP OFFERED	Reception and assistance to international students Support for development of EU international projects Administrative tasks related with Incoming and outgoing Students procedures. Assistance in the organization of events.
NUMBER OF PLACES OFFERED	3
NUMBER OF WORKING HOURS PER WEEK	25
STUDENT PROFILE	Any relevant discipline. Good level competences in languages (Spanish and English). Good computer skills. Ability to multi-task and to work in team.
TYPE OF STUDIES	Any relevant discipline.
LEVEL OF STUDIES	Undergraduate or postgraduate student. Recently graduated.
LANGUAGE	Fluent English and good command of Spanish (Official certificate).
NATIONALITY	Any.
STARTING DATE	Sept/oct 2020.
DURATION	9 months.
FINANCIAL ASSISTANCE	400 € per month.
ERASMUS FOR PLACEMENT GRANT	To be applied at the home institution.
ACCOMMODATION	The University will provide assistance for finding accommodation if necessary.
DEADLINE	15/09/2020 (dd/mm/yyyy)
ATTACHMENTS	Applications should include a CV, letter of interest and language certificate.
RESPONSIBLE TUTOR	Francisco Joya González. Head of International Office. International Office. +34950015763 reiu@ual.es
CONTACT	Fundación de la Universidad de Almería. International Traineeships. PITA +34950015975 pextran@fundacionual.es



INSTITUTION/SERVICE OR AREA	UNIVERSITY OF ALMERIA/INTERNATIONAL OFFICE (2)
LOCATION	International Office. PITA. University of Almería Ctra. De Sacramento s/n, La Cañada de San Urbano, 04120, Almería (Spain).
MAIN ACTIVITY	University cooperation, International Relations and students mobility.
TRAINEESHIP OFFERED	Management of the Vicerectorate's Social Media.
NUMBER OF PLACES OFFERED	1
NUMBER OF WORKING HOURS PER WEEK	25
STUDENT PROFILE	Knowledge in Social Media Management. Very good competence in Spanish. Good computer skills. Ability to multi-task and to work in team.
TYPE OF STUDIES	Spanish Studies, Marketing, Social Media Management, Computer Sciences etc.
LEVEL OF STUDIES	Undergraduate or postgraduate student. Recently graduated.
LANGUAGE	Very good command of Spanish (C1 at least) and good command of English.
NATIONALITY	Any.
STARTING DATE	Sept/oct 2020.
DURATION	9 months.
FINANCIAL ASSISTANCE	400 € per month.
ERASMUS FOR PLACEMENT GRANT	To be applied at the home institution.
ACCOMMODATION	The University will provide assistance for finding accommodation if necessary.
DEADLINE	15/09/2020 (dd/mm/yyyy)
ATTACHMENTS	Applications should include a CV, letter of interest and language certificate.
RESPONSIBLE TUTOR	Hugo Gonzalez Martinez. Internationalization promotion secretariat.
CONTACT	Fundación de la Universidad de Almería. International Traineeships. PITA +34950015975 pextran@fundacionual.es